



Compass Driving Records
PO Box 163355
Sacramento, CA 95816
Tel. 866.454.3238
Fax 866.790.5246
www.iMVRs.com

Datalink Client Code: _____

Instructions for Arkansas Agreement

DATALINK SERVICES INC. is required to have on file a signed agreement from any company ordering records from Arkansas.

Arkansas service agreement is a one-time agreement between your company and Datalink Services, Inc. It will alleviate you from sending a drivers release for each time a driving record is ordered. (The driver release must be retained in your files as long as you have a business relationship with the driver.)

- Company or Organization information to be **filled out and signed by company or organization that has an account with Datalink Services, Inc.**

ARKANSAS AGREEMENT

WHEREAS, Section 1 of Act 465 of the 1977 acts of Arkansas provides that the Office of Driver Services, revenue Division, Department of Finance and Administration, State of Arkansas, may furnish an abstract of a driver's record as maintained by said office only to a person who has been authorized in writing by such driver to obtain the driver's record; and

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING, THE UNDERSIGNED DOES HEREBY ACKNOWLEDGE AND CERTIFY AS FOLLOWS:

1. That the undersigned represents and warrants to DATALINK SERVICES, INC.; that every person, on whom a request for an abstract is made by the undersigned, shall have first given his or her consent to the release of such abstract.
2. That the original written authorization signed by the driver on whom an abstract is requested or a copy thereof, shall be furnished by the undersigned to DATALINK SERVICES, INC upon request by DATALINK SERVICES, INC.
3. The undersigned further agrees to indemnify and hold harmless DATALINK SERVICES, INC. for any liabilities and/or damages caused by virtue of the undersigned's breach of this agreement of the provisions set forth by the State of Arkansas.

Name of Company

Signature of Authorized Representative

Title

Date



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Instructions for Colorado Agreement

DATALINK SERVICES INC. is required to have on file a signed agreement from any company ordering records from Colorado.

Colorado service agreement is a one-time agreement between your company and Datalink Services, Inc. It will alleviate you from sending a drivers release for each time a driving record is ordered. (The driver release must be retained in your files as long as you have a business relationship with the driver.)

- Company or Organization information to be **filled out and signed by company or organization that has an account with Datalink Services, Inc.**

COLORADO AGREEMENT

I certify to the Colorado Department of Revenue, Motor Vehicle Division that abstracts of driving records obtained from DATALINK SERVICES, INC. shall be used in compliance with Driver Privacy Protection Act (DPPA).

I further certify that the company designated below agrees that the information received will be used only in connection with the business purposes specified under this agreement.

Name of Company

Signature of Authorized Representative

Title

Date



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Instructions for Georgia Agreement

Georgia service agreement is a one-time agreement between your company and Datalink Services, Inc. It will alleviate you from sending a drivers release for each time a driving record is ordered. (The driver release must be retained in your files as long as you have a business relationship with the driver.)

- To be **signed by company or organization that has an account with Datalink Services, Inc.**
- Top blank line should be your Company Name.
- May be ordered only for Insurance, Employment and Credit.

GEORGIA DEPARTMENT OF MOTOR VEHICLE SAFETY BULK REQUESTER CERTIFICATION

_____, certifies that its bulk user clients on whose behalf it is requesting **DATALINK SERVICES, INC**, represents the named company that they have received and maintained in their records properly executed and authorizations.

A bulk requestor must only supply the MVR to the user who has obtained the authorization but may keep a copy of its records only for the purposes of complying with the Fair Credit Reporting Act.

Any violation of the rules of applying for certification required by the Department of Motor Vehicle Safety or provisions of the Fair Credit Reporting Act, or any other applicable state or federal law will be sufficient grounds for the Department to refuse to issue any additional information on any other driver that the company may request. This administrative action by the Department will not be deemed to supersede any other sanctions prescribed by law, including, but not limited to, 1975 Ga. Laws, pp. 1021, 1022 (section 215 © of Georgia Code Title 68B), providing for 12 months in prison or a fine of \$1,000.00 or both for violating rules and regulations concerning motor vehicle reports.

The Department of Motor Vehicle Safety has the right to check all records, files, reports, or any other materials deemed necessary to verify that the company filing this certificate has not violated any provisions of the Department of Motor Vehicle Safety, or provision of the Fair Credit Reporting Act, or any other applicable state or federal law, for the purpose of verifying information contained in this certificate.

The burden of showing compliance with the provisions of this certificate is at all times on the company filing this certificate. Upon reasonable notice by the Department the company must be able to demonstrate such compliance.

Dated at: _____ this: _____ day of: _____ 20 _____

Applicant: _____

Address: _____

Telephone number: _____

Signature Person Authorized to Sign Contract: _____ Title: _____

Non Bulk User(s) _____

Authority: GA.L 1975, pp. 1008 1021 (Ga. Code Ann. Section 68-B-215 DMVS Rule 570-3.15. Rev. 11/2010)



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Instructions for Virginia Agreement

DATALINK SERVICES INC. is required to have on file a signed agreement from any company ordering records from Virginia.

Virginia service agreement is a one-time agreement between your company and Datalink Services, Inc. It will alleviate you from sending a drivers release for each time a driving record is ordered. (The driver release must be retained in your files as long as you have a business relationship with the driver.)

- Company or Organization information to be **filled out and signed by company or organization**

VIRGINIA AGREEMENT

WHEREAS, Driver's Privacy Protection Act of 1994, 18 U.S.C. §§ 2721-25 (2006) on behalf of the State of Virginia, the Department of Motor Vehicles may furnish an abstract of a driver's record as maintained by said office only to a person who has been authorized in writing by such driver to obtain the driver's record; and

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING, THE UNDERSIGNED DOES HEREBY ACKNOWLEDGE AND CERTIFY AS FOLLOWS:

1. That the undersigned represents and warrants to DATALINK SERVICES, INC.; that every person, on whom a request for an abstract is made by the undersigned, shall have first given his or her consent to the release of such abstract.
 2. That the original written authorization signed by the driver on whom an abstract is requested or a copy thereof, shall be furnished by the undersigned to DATALINK SERVICES, INC upon request by DATALINK SERVICES, INC.
 3. Information will not be used for surveys, marketing or other solicitations.
 4. Information provided will not be furnished to any other party that may resell, assign or transfer the information to another party.
3. The undersigned further agrees to indemnify and hold harmless DATALINK SERVICES, INC. for any liabilities and/or damages caused by virtue of the undersigned's breach of this agreement of the provisions set forth by the State of Virginia.

Name of Company

Signature of Authorized Representative

Title

Date



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Instructions for Illinois Agreement

DATALINK SERVICES INC. is required to have on file a signed agreement from any company ordering records from Illinois.

Illinois service agreement is a one-time agreement between your company and Datalink Services, Inc. It will alleviate you from sending a drivers release for each time a driving record is ordered. (The driver release must be retained in your files as long as you have a business relationship with the driver.)

- Company or Organization information to be **filled out and signed by company or organization**

ILLINOIS AGREEMENT

I certify to the Illinois Office of Secretary of State that abstracts of driving records obtained from DATALINK SERVICES, INC. shall be used in compliance with Driver Privacy Protection Act (DPPA).

I further certify that the company designated below agrees that the information received will be used only in connection with the business purposes specified under this agreement.

Name of Company

Signature of Authorized Representative

Title

Date



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Instructions for New Hampshire Agreement

DATALINK SERVICES INC. is required to have on file a signed agreement from any company ordering records from New Hampshire.

New Hampshire service agreement is a one-time agreement between your company and Datalink Services, Inc. It will alleviate you from sending a drivers release for each time a driving record is ordered. (The driver release must be retained in your files as long as you have a business relationship with the driver.)

- Company or Organization information to be **filled out and signed by company or organization**
-



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NEW HAMPSHIRE AGREEMENT

That the COMPANY designated below is an:

Agent of an Employer/Employee Insurance Company and;

1. That the undersigned represents and warrants to DATALINK SERVICES, INC., that every person, on whom a request for an abstract is made by the undersigned, shall have first given his or her consent to the release of such abstract.

2. That the original written authorization signed by the driver on whom an abstract is requested or a copy thereof, shall be furnished by the undersigned to DATALINK SERVICES, INC. upon request by DATALINK SERVICES, INC.

3. The undersigned further agrees to indemnify and hold harmless DATALINK SERVICES, INC. for any liabilities and/or damages caused by virtue of the undersigned's breach of this agreement of the provisions set forth by the State of New Hampshire.

I affirm that I am a representative authorized to bind the COMPANY named below and I will comply with the RSA260:14 and New Hampshire Code of Administrative Rules Saf-C 5600 and I understand the limitation placed on the use of information received from the New Hampshire Department of Safety. This form is subject to the penalties by RSA 260:14, IX.

RSA 260:14, IX A person is guilty of a class B misdemeanor if such person knowingly discloses information from a department record to a person known by such person to be an unauthorized person; knowingly makes a false representation to obtain information record; or knowingly uses such information for any use other than the use authorized by the department. In addition, any professional or business license issued by this state and held by such person may, upon conviction and at the discretion of the court, be revoked permanently or suspended. Each such unauthorized disclosure, unauthorized use or false representation shall be a separate offense.

*RSA 260:14,IV (b) Insurance companies authorized to write automobile insurance policies in this state, or by self insured entities, or their authorized agents, for use in connection with claims investigation activities, anti-fraud activities, rating or underwriting. <http://sudoc.nhsl.lib.nh.us/rsa/>

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Instructions for Maryland Agreement

DATALINK SERVICES INC. is required to have on file a signed agreement from any company ordering records from Maryland.

Maryland service agreement is a one-time agreement between your company and Datalink Services, Inc. It will alleviate you from sending a drivers release for each time a driving record is ordered. (The driver release must be retained in your files as long as you have a business relationship with the driver.)

- Company or Organization information to be **filled out and signed by company or organization that has an account with Datalink Services, Inc.**

**STATE OF MARYLAND
DEPARTMENT OF TRANSPORTATION
MOTOR VEHICLE ADMINISTRATION
PRIVACY PROTECTION POLICY**

In consideration of receiving personal information contained in Motor Vehicle Administration records, I HEREBY CERTIFY on behalf of _____ as its authorized agent this _____ day of _____, 200__, that

1. _____ understand that federal laws affect access to and use of computer information including, but not limited to, 15 U.S.C.A. § 278g-3 (Computer Security Act of 1987); 23 U.S.C.A. § 401 (National Driver Register Act); 5 U.S.C.A. § 552 (Freedom of Information Act); 5 U.S.C.A. § 552a (Privacy Act of 1974); 18 U.S.C.A. § 1001 (Computer Fraud and Abuse Act of 1986); 17 U.S.C.A. § 109 (Computer Software Rental Amendments Act of 1990); 15 U.S.C.A. § 1681 (Fair Credit Reporting Act); and, 18 U.S.C.A. §§ 2721 et seq. (Driver's Privacy Protection Act of 1994).
2. The Maryland Department of Transportation Office of Information Resources, its client agencies and their customers also adhere to state data processing security policies as set forth in Executive Order 01.01.1983.18 (Privacy and State Data System Security); Md. Code Ann., Crim. Law §8-606 (falsification of public records) and §7-302 (unauthorized access); Md. Code. Ann., State Gov't §§ 10-611, 10-616 and 10-626 (Maryland Public Information Act); Md. Code Ann. Transp. II §§ 12-111 to 12-113 (Motor Vehicle Administration Records); and, as published by the Secretary of the Department of Budget and Management from time to time under Md. Code Ann., State Fin. & Proc. § 3-403.
3. _____ and all employees agree to maintain in strictest confidence and not willfully disclose to any person, firm, or corporation information obtained as a result of their access to personal information from Motor Vehicle Records.



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4. By signing this agreement, _____ warrants that the signator and all personnel are familiar with all provisions of the federal Driver Privacy Protection Act of 1994, 18 U.S.C.A. §§ 2721 et seq., and with §§ 10-611, 10-616, 10-626 of the State Government Article and §§ 12-111 through 12-113 of the Transportation Article, Annotated Code of Maryland, which limit access to personal information from public records in Maryland. Further, _____, in behalf of itself, its successors and assigns further agrees that all users will abide by the terms of both the federal and state law including, but not limited to, those restricting access to personal information from Motor Vehicle Administration records only to those persons and for those purposes which are permitted under both laws.
5. _____ agrees to keep a record for five (5) years of all persons to whom information is redisclosed under this Agreement, and the purpose for which the information is to be used; and, to make that record available to the Motor Vehicle Administration upon request.
6. _____ shall be liable for, and shall indemnify, defend, and hold the Motor Vehicle Administration harmless for, any misuse or misappropriation of any personal information in a record obtained from the Administration in connection with this agreement.
7. _____ shall further indemnify the Motor Vehicle Administration for and against any and all losses, damages, judgments, liabilities or similar costs and expenses which arise in whole or part out of acts or omissions by _____ with respect to laws restricting access to and disclosure of vehicle records including, without limitation, reasonable attorneys fees and all other costs of defending against such action or claim.

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Instructions for District of Columbia Agreement

DATALINK SERVICES INC. is required to have on file a signed agreement from any company ordering records from the District of Columbia.

The District of Columbia service agreement is a one-time agreement between your company and Datalink Services, Inc. It will alleviate you from sending a drivers release for each time a driving record is ordered. (The driver release must be retained in your files as long as you have a business relationship with the driver.)

- Company or Organization information to be **filled out and signed by company or organization**

DISTRICT OF COLUMBIA AGREEMENT

Datalink Services provides the Uncertified Driver Record from the DC Website located at <http://dmv.dc.gov/service/dmv-online-services> and will provide this record only for Insurance and Employment purposes.

Recipients of District of Colombia driving records must have a signed release on file from the driver.

Name of Company

Signature of Authorized Representative

Title

Date